Instructions:

Two template letters (together, the "Letters", or each of them, individually, a "Letter") are included in this document:

- The "Letter of Application for GDHCN Eligible Participants using the Full Onboarding Process to join WHO's Global Digital Health Certification Network by onboarding to the Trust Network Gateway" (the "Letter of Application"), which should be completed for Eligible GDHCN Participants that are newly joining the WHO GDHCN and did not previously join the GDHCN, and
- The "Update Letter for Existing GDHCN Participants for the Trust Network Gateway" (the "Update Letter"), which should be used by existing GDHCN Participants when contact or trust domain information needs to be updated.

In addition, regardless of the Letter being submitted, the form entitled "Representative Submission Form" should be filled out and attached to the Letter.

For the Letter of Application, noting that not all points of contact may have been identified at the time of submission, the submitter should indicate which contact information is being submitted with the letter. Any missing contact information, or changes to contact information may subsequently be submitted through the Update Letter.

For each contact person indicated in a Letter, the appropriate documentation with relevant information about the contact person and their contact details and function should be attached.

Letters submitting first time or updating public key information should be submitted to the GDHCN Secretariat through a secure channel as described in Section IX. of the FRAMEWORK FOR THE ADMINISTRATION AND OPERATIONS OF THE GLOBAL DIGITAL HEALTH CERTIFICATION NETWORK[1], which specifies that "*This secure channel may be one of the following:*

- Face-to-face meeting between an authorized WHO or PAHO, acting as representative of the WHO Regional Office for the Americas, staff member working in the *GDHCN Secretariat* or WHO Country Representative and the *Legal Representative* or *Business Owner Representative*, including confirmation of identity via passport. Subsequently, the *Letter of Application* will be submitted via diplomatic pouch from the WHO Country Office in the relevant country to WHO Headquarters; or from the relevant Permanent Mission to the UN in Geneva, Switzerland, to WHO Headquarters; or
- Face-to-face meeting between an authorized WHO staff member working in the *GDHCN Secretariat* and an official delegate at the World Health Assembly, or any other meeting of WHO's governing bodies, including confirmation of identity via passport.

Any changes to the technical information needed to establish trust between the GDHCN Participant's Public Key Infrastructure and Trust Network Gateway must be communicated via these same secure channels or through other secure channels that may be identified by the GDHCN Secretariat."

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[1] https://worldhealthorganization.github.io/smart-trust/GDHCN_Administrative_and_Operational_Framework.docx

Template Letter of Application for GDHCN Eligible Participants using the Full Onboarding Process to join WHO's Global Digital Health Certification Network by onboarding to the Trust Network Gateway, including the Pan-American Highway for Health (PH4H) Trust Domain

WHO Global Digital Health Certification Network (GDHCN) Secretariat
World Health Organization
Digital Health and Innovation
Avenue Appia 20
1211 Geneva
Switzerland

Re: Application to join the WHO GDHCN, including the PH4H Trust Domain

With the recognition that:

- WHO has established a freely available global certification system for GDHCN Eligible Participants, the WHO Global Digital Health Certification Network (GDHCN); and
- WHO will not store, process, transmit or otherwise have access to personal data through the operation of the GDHCN.
- The Pan-American Highway for Digital Health (PH4H) is an initiative that aims to enable connected health for all people in Latin America and the Caribbean (LAC) and is led by the Inter-American Development Bank (IDB), the Pan-American Health Organization (PAHO) and the countries of the region. Under the GDHCN, the PH4H will be structured as a Trust domain, which WHO Member States may choose to join.

As a duly authorized representative of the GDHCN Eligible Participant indicated below, I hereby confirm the will and intent of that GDHCN Eligible Participant to participate in and join the GDHCN by onboarding to the Trust Network Gateway, and its readiness and intent to:

- comply with Ethical principles and data protection principles outlined at:
  https://smart.who.int/trust/ethical_principles.html
- comply with the standards, security requirements, technological systems and process described in the FRAMEWORK FOR THE ADMINISTRATION AND OPERATIONS OF THE GLOBAL DIGITAL HEALTH CERTIFICATION NETWORK, which may be found here:
  https://smart.who.int/smart-trust/GDHCN_Administrative_and_Operational_Framework.pdf
- follow the Full Onboarding Process, which may be found at:
  https://smart.who.int/smart-trust/concepts_onboarding.html; and
- provide to WHO all additional information, feedback and organizational support, as needed and requested by WHO, to ensure successful connection to and utilization of the GDHCN.
- Adhere to the Technical Specification, use cases, and policies for PH4H as described in https://smart.who.int/ph4h

With this Letter of Application, we acknowledge that the terms and conditions under which the GDHCN operates may evolve, which may necessitate future agreement by GDHCN Participants to those amended terms and conditions.

Information attached with this letter:

- ❏ **Business Owner contact**
- ❏ **Technical contact**
- ❏ **Legal contact**
- ❏ **Key Master contact**

Template Update Letter for Existing GDHCN Participants of WHO's Global Digital Health Certification for the Trust Network Gateway and the PH4H Trust Domain

WHO Global Digital Health Certification Network (GDHCN) Secretariat
World Health Organization
Digital Health and Innovation
Avenue Appia 20
1211 Geneva
Switzerland

Re: Application to join the WHO GDHCN and the PH4H Trust Domain

With the recognition that:

- WHO has established a freely available global certification system for GDHCN Eligible Participants, the WHO Global Digital Health Certification Network (GDHCN); and
- WHO will not store, process, transmit or otherwise have access to personal data through the operation of the GDHCN.
- The Pan-American Highway for Digital health (PH4H) is an initiative that aims to enable connected health for all people in Latin America and the Caribbean (LAC) and is led by the Inter-American Development Bank (IDB), the Pan-American Health Organization (PAHO) and the countries of the region. Under the GDHCN, the PH4P will be structured as a dedicated Trust domain.

As a duly authorized representative of the GDHCN Eligible Participant indicated below, I hereby would like to update existing information on record regarding participation in GDHCN in accordance with the requirements described in Section IX of the FRAMEWORK FOR THE ADMINISTRATION AND OPERATIONS OF THE GLOBAL DIGITAL HEALTH CERTIFICATION NETWORK which may be found here:

https://smart.who.int/trust/GDHCN_Administrative_and_Operational_Framework.pdf

Information attached with this letter:

- ❑ **Business Owner contact**
- ❑ **Technical contact**
- ❑ **Legal contact**
- ❑ **Key Master contact**

Representative Submission Form

GDHCN Participant	
Name of institution	
Name, Surname	
Function	
Postal address	
Email address	
Phone number	

Date and signature

Date and place	
Signature	

Attachment - Business Owner contact

The individual who has primary business and programmatic responsibility for a *GDHCN Participant* for the implementation of the use cases covered by the PH4H *Trust Domain*.

Name of institution	
Name, Surname	
Function	
Postal address	
Email address	
Phone number	

Attachment - Technical contact

The individual who will have the overall responsibility for the technical matters and systems infrastructure of a *GDHCN Participant* for the PH4H *Trust Domain* including ensuring compliance with technical specifications.

Name of institution	
Name, Surname	
Function	
Postal address	
Email address	
Phone number	

Attachment - Legal contact

The individual who has the responsibility for reviewing the requirements applicable to the relevant Trust Domain (PH4H) on behalf of a GDHCN Participant. This person should be someone whom the GDHCN Secretariat can consult in relation to any legal or policy issues that may arise, such as changes to this GDHCN Administrative and Operational Framework or changes to one of its Annexes that defines a Trust Domain.

Name of institution	
Name, Surname	
Function	
Postal address	
Email address	
Phone number	

Attachment - Key Master contact

The individual who is responsible for a GDHCN Participant for the management of the Public Key Infrastructure, including the generation of any needed public-private key pairs, and the configuration and management of the connections between the GDHCN Participant's Public Key Infrastructure and the GDHCN Trust Network Gateway.

Name of institution	
Name, Surname	
Function	
Postal address	
Email address	
Phone number	
Fingerprint of GPG[2] key or key otherwise compliant with the RFC4880[3]	
GitHub Repository for Public Key Material	

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[2] https://www.gnupg.org/
[3] https://www.ietf.org/rfc/rfc4880.txt